



FREDERICK COUNTY GOVERNMENT

DIVISION OF FINANCE

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County Manager

May 5, 2014

IFB No. 14-133

Neighborhood Green Program

Addendum No. 1

This addendum contains revisions, clarifications, and information pertinent to the IFB for the referenced project and shall supplement, amend, and become part of the IFB for the title project and contract. All bids shall be based on this Addendum, in accordance with the IFB documents.

Acknowledgment of this addendum shall be submitted with the bid, including addendum number and date. Failure to acknowledge addendum may subject the contractor to disqualification.

Changes to Specifications:

1. Pollution Liability Insurance: Frederick County will not require Pollution Liability insurance for the scope of services of this solicitation. **DELETE** Section 8 in Exhibit "E" Insurance Requirements of Attachment C – Sample Contract (Page 66).
2. Contractor's Performance Requirements: **DELETE** the table on page 16 in Section 8 and **REPLACE** it with the revised table provided herein as Attachment 1. (See also question 2 below).

Questions:

1. Question: Does the contractor have to do nutrient load reduction calculations?

Answer: No, but the contractor must provide information for us to use to do the calculations.

2. Question: What level of oversight will the County provide?

Answer: The level and timing of County oversight is described in Section 8.0 Contractor's Performance Requirements. See updated schedule from page 16 in the bid proposal below:

3. Question: Can the project be larger than the specs?

Answer: Yes, but Frederick County will only pay for what is covered by the grant.

4. Question: What kind of training/certification is required?

Answer: Contractor requirements and qualifications are found on page 15 of the bid proposal. Contractor must also have a Certified Lawncare Professional on staff registered at www.mda.maryland.gov/fertilizer. Several Bay states have established voluntary or mandatory training

programs to certify UNM experts and the MDA offers fertilizer applicator training and certification dates throughout the year. The following link provides information about upcoming trainings: http://mda.maryland.gov/resource_conservation/Pages/nutrient_management_training_program.aspx

Bidders shall submit with their bid a copy of all applicable registrations, licenses and certificates necessary to perform the scope of work and specifications, which must all be current. Permits, licenses, and taxes shall be the responsibility of the Contractor at no additional cost to the County.

5. Question: Do you have to be certified by the bid due date or when the work begins?

Answer: Trainings must be completed before first stormwater retrofit installation date.

6. Question: How detailed does the landscape plan have to be?

Answer: Landscape plans should include aerial photograph of property (provided by OSER). Contractor should include at least a hand drawn diagram with the following:

- *Boundaries of rain garden/conservation landscaping areas*
- *Lawn areas treated by urban nutrient management plan*
- *Drainage area for all practices*
- *Impervious area within the drainage area for all practices*
- *Rain garden overflow border outline.*
- *Placement, type and number of plants/shrubs/trees installed (clearly labeled).*
- *Location of roof drain disconnects and redirection plan*
- *Location of rain barrel and rain barrel overflow*
- *Streams within 300 feet*

7. Question: How many contractors will be hired?

Answer: The County intends to award to two contractors, but reserves the right to award to a single contractor; to multiple contractors; or to make no award, whichever is deemed in the best interest of the County.

8. Question: What are the HOA limitations in Peter Pan Run?

Answer: See below:

Villages of Urbana HOA Restrictions

Rain Barrels

- *Rain barrels may only be installed at the rear of homes and, to the greatest extent possible, should be positioned so as to be minimally visible from the street.*
- *Rain barrels may be supported on structures that raise them up from the ground so as to facilitate withdrawal of water. Such structures may be made of pressure-treated wood or metal, but must be maintained in good condition.*
- *The Design Review Committee may require as a condition of approval, that rain barrels be screened using shrubs or trees so as to minimize their being visible from the street or adjoining homes.*
- *Downspouts that bring water to barrels must enter the top and protrude downward into the barrel.*

- *The downspouts should enter through a cover on the top of the barrel that assures the water surface will not be open to the air to minimize mosquito breeding.*
- *Provision should be made for diversion of overflow from rain barrels in a manner that does not result in erosion or the direction of water on adjoining lots.*

Landscaping

- *Permission must be given if planting within 10 feet of property line*
- *There is no permission needed for gardens in the rear yard. Rear yard gardens must not be more than one-sixth of the yard.*
- *Mulch must be black, brown or wood color. Red mulch is prohibited.*
- *River rock substituted for mulch in plantings must not exceed 25% of planter bed.*
- *No plantings can hang over sidewalks.*

9. Question: Are the amounts of projects guaranteed or just an estimate?

Answer: The amounts are just an estimate based on the overall funding. Each household can choose their own level of implementation.

10. Question: Will this be an ongoing, expanding program?

Answer: Not at this time.

11. Question: Please clarify the payment schedule. Can payment be provided after the site audit or after the project is completed?

Answer: The site audit will be paid for after it has been completed and it has been approved by Frederick County. The cost for implementation of the best management practices will be paid for after they are completed, inspected, and approved by the Frederick County Project Manager. Work on the installation should not occur until the site plan is approved.

12. Question: When can the contractor request the landowner contribution?

Answer: After the site audit has been approved by the Frederick County project manager.

Supplemental Information Provided:

1. Pre-Bid Meeting Attendance Sheets (Attachment 2)
2. Wage Determination (Attachment 3)

Attachments:

Attachment 1 – Revised table, Contractor's Performance requirements
 Attachment 2 - Pre-Bid Meeting Sign-In Sheets
 Attachment 3 – Department of Labor Wage Determination #MD20130014

Except as noted herein, all terms and conditions of the document referenced, as heretofore changed, remain unchanged and in full force and effect.



Bruce Johnson
Project Manager IV

ATTACHMENT 1

Revised table, Contractor's Performance Requirements

Task	Maximum Time
<p>1. Schedule Stormwater Audit</p> <p>OSER receives homeowner application and Liability Agreement. Contractor receives home assignment from OSER staff via email and contacts household via phone and/or email. OSER assigns Neighborhood Green ID#</p>	<p>1 week from date assigned</p>
<p>2. Conduct Stormwater Audit or Walk-Through</p> <p>Conduct Stormwater Audit.</p> <p>Work with Homeowner to develop project plans and a contract, considering grant funds and required homeowner contribution. Project Proposal documents include the contractor's signed homeowner contract. Make sure that the signed homeowner contract indicates the division of project cost between grant funds and homeowner costs for program vs. homeowner costs outside of program.</p>	<p>3 weeks from date assigned</p>
<p>3. Submit Stormwater Audit Report and/or contract to OSER Staff</p> <p>Send Stormwater Audit Report and contract if applicable to OSER via email <u>for approval</u> of stormwater audit and proposed work to be completed under the grant.</p> <p>If, <u>after approval</u>, any complications are found on the property that would prevent retrofits from being performed, notify OSER staff immediately.</p>	<p>2 weeks from audit completion date</p>
<p>4. Perform Retrofits</p>	<p>1 month from date project proposal submitted</p>
<p>5. Invoice OSER and Homeowner</p> <p>Email/mail invoice to OSER Staff.</p> <p>Invoice to OSER should include: Contractor name and contact information, OSER name and contact information, homeowner name and Neighborhood Green ID#, project start and end date, date of invoice submission, list of projects completed and associated costs divided out by funding source (Neighborhood Green grant funds, required homeowner contribution, and additional homeowner contribution), total cost per funding source (highlighting OSER's cost as the only cost due for invoice)</p>	<p>2 weeks from walk-through completion</p>

ATTACHMENT 2

**Pre-Bid Meeting Attendance Sheets
(2 pages)**

April 25, 2014

ITB #14-133
Neighborhood Green Program

Pre-Bid Conference
10:00 AM, Local Time
Procurement and Contracting Conference Room
12 E. Church Street Frederick, MD 21701

FIRM NAME: LARCHWOOD LANDSCAPE CO

Representative: LESTER DUBS

Address: 305 DELMA AVE, PASADENA, MD 21132

Email Address: ldubs@verizon.net

Phone No.: 443-623-1745

FAX No.:

FIRM NAME: Stormwater Maintenance & Consulting

Representative: Jennifer Rauhofer

Address: 10944 Beaver Dam Rd., Suite C, Hunt Valley, MD 21030

Email Address: jr@mdswm.com

Phone No.: 410-785-0975

FAX No.: 443-269-0216

FIRM NAME: GRAPEFULLY GREEN, LLC

Representative: TONI BAILEY

Address: 4 VALLINGBY CIRCLE

Email Address: toni@grapefullygreen.com

Phone No.: 301-279-0234

FAX No.: 301-279-0134

FIRM NAME: DAD Environmental Construction

Representative: Doh Austin

Address: 2704 Curry Dr, Hyattsville MD 20783

Email Address: musdasys5@netzen.com

Phone No.: (301) 317-1946

FAX No.: 301-534-0166

April 25, 2014

ITB #14-133
Neighborhood Green Program

Pre-Bid Conference
10:00 AM, Local Time
Procurement and Contracting Conference Room
12 E. Church Street Frederick, MD 21701

FIRM NAME: GREEN VALUE, LLC.
Representative: Janet Larkin
Address: 4023 Araby Church Rd Frederick MD 21704
Email Address: janet@green-value.com
Phone No.: 301-788-6088 FAX No.: N/A

FIRM NAME: Environmental Quality Resources, LLC
Representative: Kathryn Emery
Address: 1 Churchview Road, Millersville, MD 21108
Email Address: kemery@eqri.com
Phone No.: (410) 923-8680 x303 FAX No.: (410) 923-8683

FIRM NAME: Low Impact Design Studio
Representative: Anne Guillette
Address: 217 C Street Pasadena, MD 21122
Email Address: anne@LIDstudio.com
Phone No.: 240.463.4044 FAX No.: 240.206.3206

FIRM NAME: Frederick County Representatives:
Representative: Bruce Johnson - Procurement
Address: Suzanne Cliber - O&E
Email Address: Heather Montgomerie - O&E
Phone No.: FAX No.:
Shannon Moore - O&E

ATTACHMENT 3

U.S. Department of Labor

**Wage Determination Number MD20130014
(4 pages)**

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General Decision Number: MD140014 01/31/2014 MD14

Superseded General Decision Number: MD20130014

State: Maryland

Construction Type: Residential

Counties: Charles and Frederick Counties in Maryland.

RESIDENTIAL CONSTRUCTION PROJECTS (consisting of single family homes and apartments up to and including 4 stories).

Modification Number	Publication Date
0	01/03/2014
1	01/24/2014
2	01/31/2014

CARP0132--010 05/01/2013

	Rates	Fringes
CARPENTER.....	\$ 26.81	8.13

ELEV0010--001 01/01/2014

	Rates	Fringes
ELEVATOR MECHANIC.....	\$ 40.49	26.785+a+b

a. PAID HOLIDAYS: New Year's Day, Memorial Day, Independence Day, Labor Day, Veterans' Day, Thanksgiving Day, Christmas Day and the Friday after Thanksgiving.

b. VACATIONS: Employer contributes 8% of basic hourly rate for 5 years or more of service; 6% of basic hourly rate for 6 months to 5 years of service as vacation pay credit.

* PLUM0005--009 08/01/2012

	Rates	Fringes
PLUMBER.....	\$ 23.41	9.51+a

a. PAID HOLIDAYS: Labor Day, Veterans' Day, Thanksgiving Day and the day after Thanksgiving, Christmas Day, New Year's Day, Martin Luther King's Birthday, Memorial Day and the Fourth of July.

PLUM0602--009 08/01/2012

	Rates	Fringes
PIPEFITTER (HVAC Pipe Installation).....	\$ 37.62	18.07+a

a. PAID HOLIDAYS: New Year's Day, Martin Luther King's

Birthday, Memorial Day, Independence Day, Labor Day,
Veterans' Day, Thanksgiving Day and the day after
Thanksgiving and Christmas Day.

SUMD2010-036 03/05/2010

	Rates	Fringes
BRICKLAYER (Excluding Pointing, Caulking, Cleaning)....\$ 19.77		0.00
CEMENT MASON/CONCRETE FINISHER...\$ 13.77		0.00
ELECTRICIAN.....\$ 26.46		10.50
LABORER: Common or General.....\$ 12.11		2.18
LABORER: Landscape.....\$ 9.76		0.00
LABORER: Mason Tender - Brick...\$ 12.38		0.00
LABORER: Mason Tender - Cement/Concrete.....\$ 12.84		0.00
LABORER: Pipelayer.....\$ 14.59		1.17
LABORER: Mason Tender (for Pointing, Caulking and Cleaning).....\$ 11.14		0.00
OPERATOR: Backhoe.....\$ 15.51		4.11
OPERATOR: Bulldozer.....\$ 18.06		5.12
OPERATOR: Loader.....\$ 18.87		0.00
OPERATOR: Roller.....\$ 16.10		0.00
PAINTER: Brush, Roller and Spray.....\$ 14.90		0.00
POINTER, CAULKER, CLEANER, Includes pointing, caulking, cleaning of existing masonry, brick, stone and cement structures (restoration work); excludes pointing, caulking, cleaning of new or replacement masonry, brick, stone or cement.....\$ 18.69		0.00
SHEET METAL WORKER (HVAC Duct Installation Only).....\$ 21.16		9.99

WELDERS - Receive rate prescribed for craft performing
operation to which welding is incidental.
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Unlisted classifications needed for work not included within the scope of the classifications listed may be added after award only as provided in the labor standards contract clauses (29CFR 5.5 (a) (1) (ii)).

The body of each wage determination lists the classification and wage rates that have been found to be prevailing for the cited type(s) of construction in the area covered by the wage determination. The classifications are listed in alphabetical order of "identifiers" that indicate whether the particular rate is union or non-union.

Union Identifiers

An identifier enclosed in dotted lines beginning with characters other than "SU" denotes that the union classification and rate have found to be prevailing for that classification. Example: PLUM0198-005 07/01/2011. The first four letters, PLUM, indicate the international union and the four-digit number, 0198, that follows indicates the local union number or district council number where applicable, i.e., Plumbers Local 0198. The next number, 005 in the example, is an internal number used in processing the wage determination. The date, 07/01/2011, following these characters is the effective date of the most current negotiated rate/collective bargaining agreement which would be July 1, 2011 in the above example.

Union prevailing wage rates will be updated to reflect any changes in the collective bargaining agreements governing the rates.

0000/9999: weighted union wage rates will be published annually each January.

Non-Union Identifiers

Classifications listed under an "SU" identifier were derived from survey data by computing average rates and are not union rates; however, the data used in computing these rates may include both union and non-union data. Example: SULA2004-007 5/13/2010. SU indicates the rates are not union majority rates, LA indicates the State of Louisiana; 2004 is the year of the survey; and 007 is an internal number used in producing the wage determination. A 1993 or later date, 5/13/2010, indicates the classifications and rates under that identifier were issued as a General Wage Determination on that date.

Survey wage rates will remain in effect and will not change until a new survey is conducted.

1.) Has there been an initial decision in the matter? This can be:

- * an existing published wage determination
- * a survey underlying a wage determination
- * a Wage and Hour Division letter setting forth a position on a wage determination matter
- * a conformance (additional classification and rate) ruling

On survey related matters, initial contact, including requests for summaries of surveys, should be with the Wage and Hour Regional Office for the area in which the survey was conducted because those Regional Offices have responsibility for the Davis-Bacon survey program. If the response from this initial contact is not satisfactory, then the process described in 2.) and 3.) should be followed.

With regard to any other matter not yet ripe for the formal process described here, initial contact should be with the Branch of Construction Wage Determinations. Write to:

Branch of Construction Wage Determinations
Wage and Hour Division
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

2.) If the answer to the question in 1.) is yes, then an interested party (those affected by the action) can request review and reconsideration from the Wage and Hour Administrator (See 29 CFR Part 1.8 and 29 CFR Part 7). Write to:

Wage and Hour Administrator
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

The request should be accompanied by a full statement of the interested party's position and by any information (wage payment data, project description, area practice material, etc.) that the requestor considers relevant to the issue.

3.) If the decision of the Administrator is not favorable, an interested party may appeal directly to the Administrative Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

4.) All decisions by the Administrative Review Board are final.

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END OF GENERAL DECISION